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**TRANSFER OF TITLE OF ASSETS FROM  
THE UNITED NATIONS DEVELOPMENT PROGRAMME  
TO THE GOVERNMENT OF SOLOMON ISLANDS**

**THIS AGREEMENT** made this 29 day of June, 2016, by and between the United Nations Development Programme (hereinafter referred to as "UNDP"), for the transfer to and the Government of **Solomon Islands** (hereinafter referred to as the "Government"), accepts full title and ownership of assets as specified in the attached supplies and equipment list, hereto as Annex I at a total cost of [ ].

The assets transferred represent assistance of UNDP to the Government to facilitate **The Parliamentary Strengthening Project PSP, 00082744** (hereinafter referred to as "Project"), undertaken in **Solomon Islands**. The transfer of title is limited to the use of such assets solely for the stated purposes of the Project in the manner and place as set out in the Project Document, hereto as Annex II, and subject to further limitations contained therein.

The transfer of such assets must be affected in compliance with UNDP Financial Rules and Regulations, the Procurement Manual and the Asset Management Guidelines.

**IN WITNESS WHEREOF**, UNDP and the Government, through their duly authorized representatives, have signed this Agreement:

**ACCEPTED:**

**ACCEPTED:**

FOR THE GOVERNMENT:

FOR UNDP:

By: 

By: 

Name: CLEZY RORE

United Nations Development Programme  
Honiara Sub-Office  
Name: AUSA Kubota  
Level: Country Manager  
Menevina Avenue  
Tel: (677) 27446 Fax: (677) 27815  
Date: 29.6.2016

Title: CNP

Date: 29.06.2016

verified by 

**COUNTRY OFFICES REQUEST FOR  
ASSET DISPOSAL (RAD FORM)**

**FOR ITEMS WITH NBV UNDER \$2,500**



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CO-RAD No: \_\_\_\_\_

To be Completed by Submitting Office	
Submitting Country Office: UNDP Pacific SI Office	Date of Request: 30 <sup>th</sup> May 2017
Signature of Asset Focal Point: 	Signature of ICT Focal Point (Technical Clearance): 
Name: Lucas Toro	Name: Tangolo Hivu

1. Description (item name/ model/manufacture)	Serial Number (Not applicable for furniture)	Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar- coded label)	Location (Current location in ATLAS)	Year of Purchase	Atlas Purchase Value (USD)	Net Book Value of Asset (USD)	Disposal Method
<b>See attached list</b>								
Total Value of Assets Disposed (enter \$ in value column)								

\* Insert rows if you need more space to list disposal items.

<b>2. Nature of Survey Case:</b> <input type="checkbox"/> Wear/Tear <input type="checkbox"/> Exceed Lifespan/Minimum Standards <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Surplus <input type="checkbox"/> Loss <input type="checkbox"/> Damage <input type="checkbox"/> Theft <input type="checkbox"/> Vehicle Accident <input type="checkbox"/> Inventory Discrepancy <input checked="" type="checkbox"/> Other (Specify) Project activity	<b>3. Recommended Disposal Method</b> <input type="checkbox"/> Donation <input type="checkbox"/> Discard/Recycle <input type="checkbox"/> Re-Use of Parts <input type="checkbox"/> Trade-In (Estimated Value) USD _____ <input type="checkbox"/> Competitive Sale Value USD _____ <input checked="" type="checkbox"/> Other (Specify) <u>Transfer to project recipient</u>	<b>4. Recommended Financial Responsibility</b> <input type="checkbox"/> UNDP <input type="checkbox"/> Staff Member <input type="checkbox"/> Other (Specify) _____
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**5. Summary of Case:**

The items attached are transferred to Project recipient as part of Parliament Strengthening Project (PSP) #00082744. The items were procured under PSP to support the National Parliament Office (NPO). The Assets are recorded outside of atlas AM and are transferred after project cycle.

Since the Parliament Strengthening Project phase 3 has come to an end on march 2015, it was agreed that the assets owned by the project is transferred to the NPO. It was agreed, with the IT officer for NPO, Sunjay Dhari that all obsolete and faulty assets will be disposed by NPO.

6. Authorized by RR &/or CPO

Date: \_\_\_\_\_ Signature and Title: \_\_\_\_\_ (UNDP Residence Representative)  
Name: Osnat Lubrani

7. Asset has been disposed as per approved disposed method.

Donated (Acknowledge letter is attached)

Discard/Recycled (Certification letter is attached from Vendor) Date: \_\_\_\_\_

Other (Specify) Transferred to Recipient, National Parliament Office.

Competitive Sale Value USD \_\_\_\_\_ 4. Sale invitation, E-bay quote, Signed sale form and Checks have been forwarded to Treasury Section.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Summary of Disposal:**  
These items were procured by PSP Project. The assets are controlled by **National Parliament of Solomon Islands** thus requires UNDP Pacific Solomon Islands office to officially document the transfer of these assets.

Date: 30/5/17

Signature and Title:  \_\_\_\_\_  
Operation Manager, (Rohana Dissanayake)